



BANK of ZAMBIA
DEPUTY GOVERNOR - OPERATIONS

January 16, 2013

CB Circular No: 05/2013

To : All Commercial Banks

CALENDAR FOR SUBMISSION OF PRUDENTIAL RETURNS, QUARTERLY FINANCIAL STATEMENTS AND BANK CHARGES FOR PERSONAL, CURRENT ACCOUNTS AND OTHER GENERAL SERVICES

Further, to circular No 1 of 1998 and 4 of 2000, please be informed that the due dates for submission of Prudential Returns, Quarterly Financial Statements and the Quarterly Bank Charges for Personal Current Accounts and Other General Services Return for 2013 are as follows:-

PRUDENTIAL RETURNS

Month	Due Date
January	8 February 2013
February	11 March 2013
March	9 April 2013
April	9 May 2013
May	10 June 2013
June	10 July 2013
July	9 August 2013
August	9 September 2013
September	8 October 2013
October	8 November 2013
November	9 December 2013
December	9 January 2014

QUARTERLY FINANCIAL STATEMENTS AND BANK CHARGES

1 st Quarter	9 April 2013
2 nd Quarter	10 July 2013
3 rd Quarter	8 October 2013
4 th Quarter	9 January 2013

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The Monthly Prudential Returns, Foreign Exchange Exposure and Placements Returns should be submitted through the Bank Supervision Application System via <https://mail.boz.zm/bsav30> while a soft copy of the Bank Charges return should be submitted to banksupervision@boz.zm.

A penalty of K500.00 per return per day will be charged for any delayed submissions or incorrect Prudential and Bank charges Returns.

In the case of the Quarterly Financial Statements, a penalty of K1,500.00 per return per day shall be incurred in any of the following circumstances;

- Failure to submit the quarterly financial statements;
- Failure to obtain Bank of Zambia approval prior to publication;
- Publication of financial statements using incorrect formats; and
- Publication of incorrect information.

Further, kindly note that in view of the Re-denomination of Currency (Act No. 8 of 2012), the Bank of Zambia wishes to inform all commercial banks that effective 1st January, 2013, Prudential Reporting will now be in ***Kwacha Thousands*** instead of Kwacha millions. In this regard, enclosed is a copy of the rebased *Monthly Prudential Returns* and the *weekly Foreign Exchange Exposure and Placements Returns*.



Bwalya K. E. Ng'andu (Dr)
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